



3360 Chelsea Road West Monticello, MN

Dear Customer,

Dahlheimer Beverage LLC is proud to announce our new online ordering platform, DSDLink for all three locations. The instructions below will go through step-by-step on how to get your account set-up for free, easy online ordering.

Benefits include:

- Place order at your convenience
- Receive reminders to place your order
- Look up your ordering history
- Obtain past Invoice copies

Please take a moment to go through the instructions below to set up your account on DSDLink by Computer or Mobil App.

If you have any questions, please call your salesperson.



Getting Started with **DSDLink**

***Using a computer**

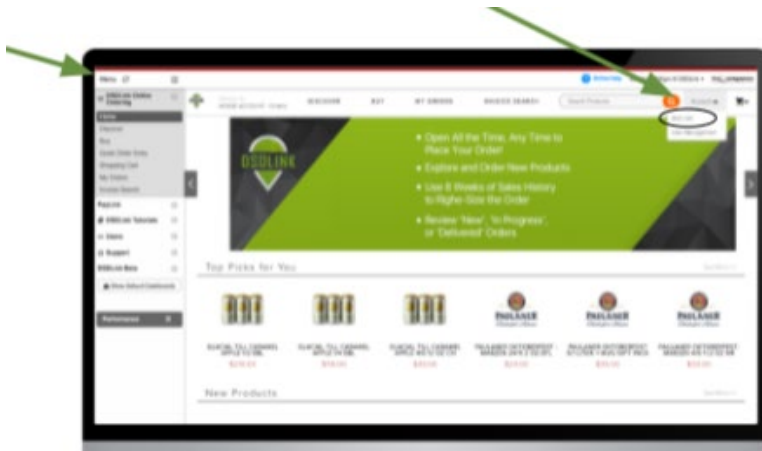
*DSDLink is not supported on Internet Explorer, please use Chrome or updated versions of Safari, Edge, or Firefox.

1. Navigate to www.dsdlink.com
2. Click 'Create A Free Account'
3. Enter your Email, Name & Mobile Number
4. Click sign up again
5. Check your email for a password set link. The sender will be info@dsdlink.com.
*Check your spam folder if you do not see the email
6. Click 'Reset Password'

After you set your password, you will already be signed in.

1. Click '**Add a Link**' in the white box

*If you do not see this white box or add a link option, please click menu and hover your mouse over 'account'. Then select 'add a link'.



2. Enter **Dahlheimer Beverage** for Monticello location, **Brainerd** for the D&D Beverage Brainerd location or **Virginia** for the D&D Beverage Virginia location
3. Enter a **past** invoice number & your customer ID
4. Select your business and click confirm.

You're done! *If you order for multiple businesses repeat these steps



***Using a mobile device**

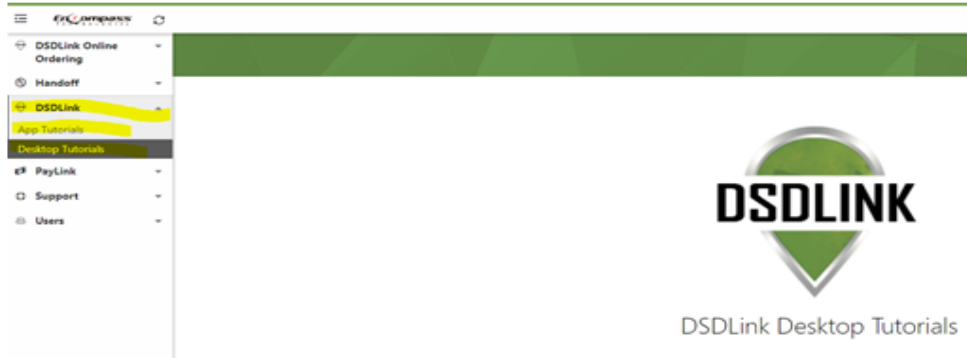
- Download DSDLink from the Apple App Store/Google Play on your smart device
1. Click 'Create A Free Account'
 2. Enter your Email, Name & Mobile Number
 3. Click sign up again
 4. Check your email for a password set link. The sender will be info@dSDLINK.com.
**Check your spam folder if you do not see the email*
 5. Click 'Reset Password'

After you set your password, return to the mobile application and sign in using your email address and password you just set - swipe through or skip the tutorial

1. Click add a link
2. Enter **Dahlheimer Beverage** for Monticello location, **Brainerd** for the D&D Beverage Brainerd location or **Virginia** for the D&D Beverage Virginia location
3. Enter a **past** invoice number & customer ID
4. Click Add Link

You're done! *If you order for multiple businesses repeat these steps

***** DSDLink Tutorials are available, once you are signed in...if needed *****



BUY PAGE - displays your recently ordered products

- Search your recent products using the search bar or search all products by clicking on the magnifying glass
- Purchase items by clicking & typing the case or bottle quantity into the purchase box
- You can record your inventory levels in the inventory box (*optional*)
- Click on the item to see more details about the product
- Click on sales history to see your past purchase quantities
- Click shopping cart when you are ready to review the order or are ready submit it

***Note:** You will receive order reminders after you place your first order

DISCOVER PAGE - search our catalog using the search bar or by using pre-set categories

TO BUY AN ITEM:

- 1) Click on the product
- 2) Select 'shopping cart order' to add to your current order or select an existing order
- 3) Add cases and/or bottles
- 4) Click add
- 5) Click back to continue shopping or click menu and then shopping cart to review your order

MY ORDERS PAGE

- Saved and Unsubmitted Orders will have an unsaved changes flag
- Make changes to an order by using the Edit button. Add items to your order and resubmit the order in the shopping cart.
- View Invoice or Order Details
- Track Order on Day of Delivery
- My orders page will display updates to your order as they occur

HOME PAGE

- Check your cut off time & next delivery date by clicking on your business at the top
- Click on the banner to see & purchase the related items
- Search the catalog using the search box
- Purchase Items by clicking on them