



3360 Chelsea Road W, Monticello, MN 55362
Phone: 763-295-3347 / www.dahlheimerbeverage.com

Dear Customer,

Dahlheimer Beverage Monticello is proud to announce our new online ordering platform, DSDLink. The instructions below will go through step-by-step on how to get your account set-up for free, easy online ordering.

Benefits include:

- Place orders at your convenience
- Receive reminders to place your order
- Look up your ordering history
- Obtain past Invoice copies

Please take a moment to go through the instructions below to set up your account on DSDLink by Computer or Mobil App.

**** If you have any questions, please call your salesperson ****



Create an Account

***Using a computer**

*DSDLink is not supported on Internet Explorer, please use Chrome or updated versions of Safari, Edge, or Firefox.

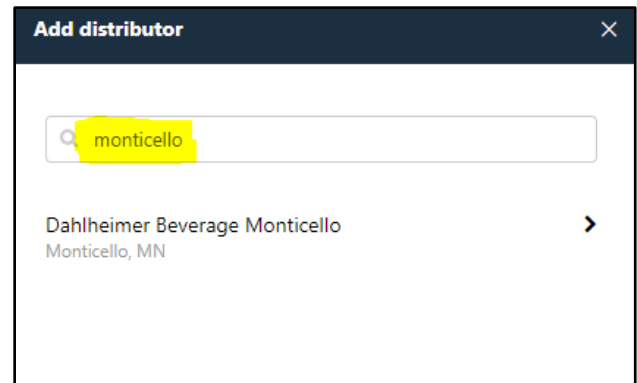
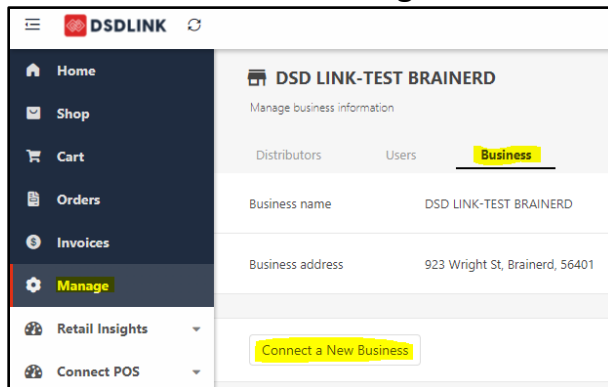
1. Navigate to www.dsdlink.com
2. Click 'Create a Free Account'
3. Enter your Email, Name & Mobile Number
4. Check your email for a password set link. The sender will be info@dsdlink.com.
5. Open the email and click 'Reset Password'

**Check your spam folder if you do not see the email; if you still don't see it email DSDLink Support (support@dsdlink.com)*

****After you set your password, you will already be signed in.***

Attach your Business

1. Select Manage
2. Select Business
3. Select Connect a New Business...Add distributor screen will pop-up
4. Select Dahlheimer Beverage Monticello (type in 'Monticello' to find it quickly)



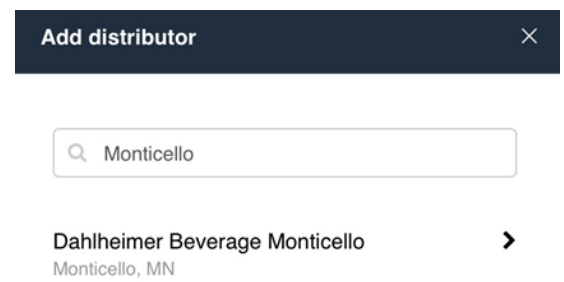
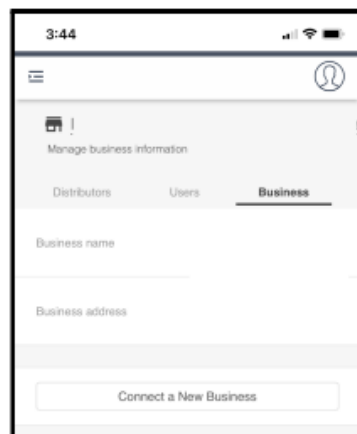
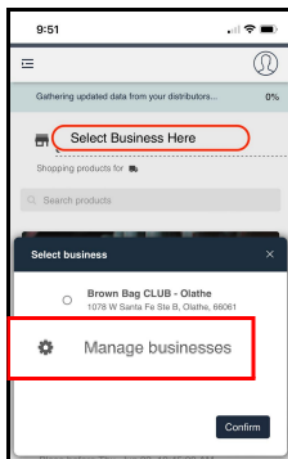
5. Enter your Customer ID, a **past** invoice number & Connect to Distributor
 6. Select your business and click confirm
- You're done!** *If you order for multiple businesses repeat these steps

*Using a mobile device

- Download DSDLink from the Apple App Store/Google Play on your smart device
1. Click 'Create A Free Account'
 2. Enter your Email, Name & Mobile Number
 3. Check your email for a password set link. The sender will be info@dsdlink.com.
**Check your spam folder if you do not see the email; if you still don't see it email DSDLink Support (support@dsdlink.com)*
 4. Click 'Reset Password'

After you set your password, return to the mobile application and sign in using your email address and password you just set - swipe through or skip the tutorial

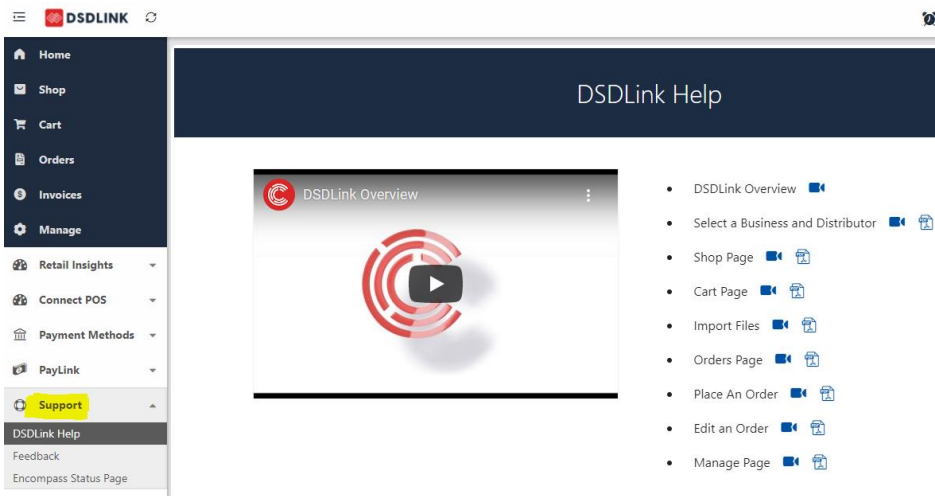
1. Select Manage Businesses
2. Select Connect a New Business...Add distributor screen will pop-up
3. Select Dahlheimer Beverage Monticello (type in 'Monticello' to find it quickly)



4. Enter your Customer ID, a **past** invoice number & Connect to Distributor
5. Select your business and click confirm

You're done! *If you order for multiple businesses repeat these steps

***** DSDLink Support is available, once you are signed in...if needed *****



HOME PAGE

- Click on the banner to see & purchase the related items
- Check your cut off time & next delivery date
- View recent unpaid invoices
- View On Sale Items
- View New Products
- Purchase Items by clicking on them

SHOP PAGE

- Search All Products
- Search your Recently Purchased products
- Search On Sale, New, Recommended and Seasonal products
- Purchase items by clicking & typing the case or unit quantity into the box...add to order
- You can record your inventory levels in the inventory box (*optional*)
- Click on the item to see details about the product...some also have 'View Sell Sheet' for more information

CART PAGE

- Will show Summary of what is in your Cart
 - Import Files when you are ready to submit your order
- *Note:** *You will receive email order reminders after you place your first order*

ORDERS PAGE

- See Placed, Routed, Arriving Today and Pre-Orders
- View Invoice or Order Details
- Make changes to an order by using the Edit button - add items to your order and resubmit the order in the shopping cart
- Track Order on Day of Delivery

INVOICES PAGE

- See your past invoice purchases
- Click on Invoice Num for details (view or print)